

Montbelle Primary School Accessibility Plan 2016-2019

Improving the physical access at Montbelle Primary School

Item	Activity	Timescale	Cost £
Front door.	Changes to access to improve security/ safeguarding; all staff aware of supporting visitors with changes	Changes completed February 2016 Signage and communication with parents – March 2016	£1100.00 for cost of additional locks
Light switches, power outlets and emergency alarm buttons	To be moved to wheelchair height, as money allows	By 2019	
Hygiene suite and Lift	Updates to hygiene suite as required, including maintenance of hoist and changing bed. Lift maintenance	Ongoing	Maintenance SLA for lift, hoist and bed.
Seating	Increase the seating around the school grounds. Focus on the playground.	On going	

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Improving the delivery of written information at Montbelle Primary School.

Target	Strategy	Outcome	Timeframe
<p>Availability of written information in alternative formats.</p> <p>Make available school newsletters and other information for parents in alternative formats</p>	<p>The school will make itself aware of the services available through the local authority for converting written information into alternative formats.</p> <p>Review all current school publications and promote the availability in different formats for those that require it.</p>	<p>The school will be able to provide written information in different formats when required for individual purposes</p>	<p>Ongoing</p>
<p>Ensure website meets current accessibility arrangement.</p>	<p>Engage IES and Peta Miller associates</p>	<p>Website Compliant</p>	<p>Ongoing</p>
<p>Review documentation with a view of ensuring accessibility for pupils with visual impairment</p>	<p>Seek advice from Sensory Advice Service on alternative formats and use of IT software to produce customized materials</p>	<p>All school information available for all</p>	<p>Ongoing</p>
<p>Raise the awareness of adults working at and for the school on the importance of communication</p>	<p>Arrange training courses</p> <p>Complete Autism Friendly School award – March 2016</p> <p>ASD Outreach/ Waterside engaged to work with MMS</p>	<p>Awareness of target group raised</p>	<p>Ongoing.</p>

	Spring/Summer 2016		
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