



Montbelle School Parent Forum 2019/2020

Date:	Attendees:		Apologies:
6 th December 2019	Megan Parker Lucy Hewitt Carly Coverdale	Joanne Badenhorst Karen Smith Rachel Bennett	Alexia Henderson Rachel Toolan Sarah Smith
Meeting lead:			
Sarah Stewart - DHT	Viktorija Zukauskienė Katie Battista Olasupo Abbey	Sharon Harding Lorraine B	Jo Powis Gillian Jackson
Aspects of school functioning that are recognised by parents/carers as working particularly well	<p>Yr 2 parents are loving the reading comprehensions in year two and the competition of getting 10/20 handed in. Several parents have said how fantastic Miss Byrne and Miss Goddard are at changing the reading books and reading with the children.</p> <p>Yr 2 parents have commented on how great the communication is on ParentMail.</p> <p>Parents who have been involved in Hot Chocolate club report that it has been really helpful.</p> <p>Positive feedback received about Timetable Rockstar motivating timetables practice, especially for older chn – see addition comments below.</p>		
Items discussed	Detail of discussion	Next steps	Review/outcome (to complete at next meeting)
Feedback from previous actions shared within forum – see review notes on previous meeting notes			
Parental feedback re. a concern over alleged lack of hygiene linked to school dinners and also concerns over the size of the dinner	<p>Kitchen has just completed their hygiene inspection (carried out by an environmental health officer on 4/11/2019) and were awarded a five-star rating – there are therefore no concerns re. hygiene</p> <p>CT/MMS take all KS1 and EYFS chn to wash their hands before lunch. CT remind KS2 chn to do the same</p> <p>Portion size is governed by ‘Healthy Eating Standards for Schools’ and the DfE ‘School food in England’ guidance, and is</p>	<p>SS to remind all class teachers and MMS re. the need to remind chn about handwashing prior to lunch time</p> <p>EG to ensure parents receive communication re. potential change in lunch time provision, once plans are finalised, and ensure that an invitation to parents to sample food and see portion size etc. is made</p>	<p>All class teachers have been reminded re. handwashing.</p> <p>Plans are still underway for change in lunch time provision. Aim will be to complete handover for Sept 2020 start. EG will confirm with parents once finalised.</p>

	<p>deemed appropriate for the age range of chn we serve.</p> <p>As a school we have been advised that GPS are shortly going to cease to trade so we are currently working with other local schools to find an alternative provider</p> <p>Once a provider has been finalised we will work with parents to set new menu and will offer taster sessions so parents have the opportunity to sample food and see portion size</p>		
<p>Parents would like to know what structured, free activities there are for children to take part in at lunchtimes, and if there aren't any, whether it is possible to run something</p>	<p>Discussed the past model of lunch time clubs that were held on the bus, as led by our old Learning mentor, and also in the Hub, as led by SLT. Explained that the Hub activities were not popular with the chn and the bus activities have been put on hold whilst school recruit for a new Learning Mentor. Learning Mentor recruitment should be finalised before Christmas so a new timetable of lunch time provision will be rolled out in Spring term.</p> <p>Discussed role of sports coaches at lunch times and the shift away from football as a dominant sport offered, towards a wider spread of different sporting activities aimed at structuring play and encouraging healthy exercise and activity. This roll out is in process and should positively impact on chn.</p> <p>Discussed Sports Ambassador/Play buddy scheme to empower UKS2 chn in a leadership role, whilst also supporting younger chn during times of unstructured play. Scheme is already in action and will continue to positively impact on play time experience over course of year.</p> <p>Discussed specific ideas as detailed in the lunch time development plan e.g. use of field at lunch time throughout year and the resourcing of additional games and activities. Explained that plan is currently on hold whilst MMS recruitment is finalised, and will then continue in spring term.</p>	<p>SS to ensure that all children and parents are made aware once new Learning Mentor is recruited</p> <p>SS to ensure that Learning Mentor plans programme of lunch time activities to support chn who struggle with unstructured play</p> <p>CH to ensure sports coaches are providing a range of sporting activities at lunch time on a rota basis</p> <p>SS will continue to work with MMS on lunch time development plan, to include the possible opening up of the field at lunchtime and the resourcing of new activities</p>	<p>Debbie Robinson now recruited as new Learning Mentor. Information has been shared with parent community via newsletters, website and through leaflet in new parent packs.</p> <p>Lunch time programme of activities led by LM now up and running. Bus pass system in operation – seems to be working well. To be reviewed at end of term.</p> <p>Lead MMS has now started work on lunch time plan again following recruitment of final MMS.</p> <p>CH continues to support sports coaches and new resources have been ordered for lunch time play</p>
<p>Query re. whether half -</p>	<p>Discussed value of overview to parents as it provides information re. planned learning in school and therefore a</p>	<p>SS to remind all class teachers re. the expectation that curriculum overviews</p>	<p>All CT and phase leaders have been reminded re. the expectation to send out</p>

<p>termly curriculum overviews are actually going out half termly to all parents</p>	<p>way in to discussion with chn about what they are learning in school. Hands up poll was carried out which suggested that all parents received an overview in September but not all received the second one in October. Agreed that consistency was needed across the year and across classes.</p>	<p>are produced and shared with parents in all classes at the beginning of each half term.</p>	<p>curriculum overviews each half term. This will continue.</p>
<p>The selection process for children's class reps was queried as there seems to be some confusion and potential discrepancy between information shared re. the process within some classes</p>	<p>Some parents queried the process for election of chn's class reps, with some commenting that they thought that the timescale between application sharing and deadline was too tight and they were confused as to how reps were elected e.g. teacher choice or class vote? SS shared that the process should replicate a democratic process and therefore be decided by a class vote, and agreed to get confirmation.</p>	<p>SS to request that year 2 class teachers clarify with parents the process that they used within their class to elect class reps.</p> <p>SS to ensure that next year when the process is repeated in the election of new reps, all class teachers allow for adequate time for completion of the nomination form and that all classes use a voting system to elect, to ensure consistency.</p>	<p>Year 2 CT asked to clarify procedure directly with parents.</p> <p>All staff received message that requests for elections need to be shared in a timely manner, this will be repeated and reinforced next academic year when elections next take place.</p>
<p>Specific issues with Timetable Rockstar were raised</p>	<p>Parents from different year groups raised some concerns about the Timetable Rockstar programme. In particular: Parents in year 1 and 2 feel that the programme is not appropriately matched to the mathematical level of chn in these classes, which they feel leads to despondence and frustration from the chn. They report that chn have not covered the multiplication or division facts in class so feel that they should therefore not be set questions that relate to them on the programme as they feel that this simply sets them up to fail. They feel that questions set should be linked directly to the teaching in class.</p> <p>Some parents questioned whether differentiated questions can be set on an individual basis according to mathematical understanding and level. Some feel that a blanket level of</p>	<p>SS to pass on concerns and queries to SK and AH – maths leads, so that solutions can be found. SK and AH to communicate solutions to class teachers and parent community</p>	<p>Concerns have been shared with SK and AH, as maths leads. SK has written a letter addressing concerns and clarifying points raised. All parents in KS1 should have received this letter.</p>

	<p>questions does not cater for lower ability chn or chn with SEND, and gave specific examples of chn with SEND who cannot access the programme, whilst their peers can.</p> <p>Some parents report that the programme is too competitive, which they argue leads to additional pressure and anxiety in their chn, especially regarding the timed element and the leader board.</p> <p>Some chn in older year groups e.g. year 5, apparently find the questions set too easy and were concerned that they did not provide adequate challenge.</p> <p>All parents said that they would appreciate some more information regarding the programme, for example, information on the categories for reward and celebration in school</p>		
<p>Lost property was raised linked to a concern that it is currently very disorganised</p>	<p>Concerns were raised regarding the lack of management with lost property leading to parents experiencing a particular challenge when trying to find lost items. Discussed the challenge of needing regular time to manage the lost property, which teaching staff do not currently have due to the demands of teaching</p>	<p>SS to discuss with EG to find a solution, which will be shared with parent community</p>	<p>Lost property continues to be a problem. More than 50 unnamed jumpers and cardigans have now been 'lost' and cannot be returned due to lack of name.</p> <p>School will be reminding parent/carers again re. the need for names a=on all clothing.</p> <p>INSET day will be used by some staff to sort through lost property and to set up a more user-friendly system for managing.</p>
<p>Green team</p>	<p>SS shared the current work of the Green Team and extended the newsletter offer of parent involvement in the work of the group to aid sustainability at school. Briefly discussed the possibility of setting up a 'Swop Shop' for parents</p>	<p>Class reps to feed Green Team info back to parents in their classes to gauge interest in supporting the work of the green team in general, and also specifically in relation to the idea of setting up a swap shop. Feedback to be shared at the next forum.</p>	<p>Meeting attended by SS in Greenwich re. Green team ideas and info re. Eltham Enviros was shared that will be passed back to Parents Forum for dissemination.</p> <p>SS and DS met to discuss ideas for a clothing sale, a car boot fair and community clear up during next half term – more information about each event will be sent out in due course. If any parents are interested in getting involved please let SS</p>

			know.
Curriculum redevelopment	<p>SS shared an update on the current work being undertaken by school on curriculum re-development and the link to expectations for a broad and balanced curriculum as a measure of progress as set by Ofsted in their new 2019 Framework. SS invited thoughts from the parent community on their views on the curriculum and specifically what would be most helpful to them in terms of communication shared. Briefly discussed the notion of 'knowledge organisers' as an example of how more detailed information relating to knowledge, skills and vocabulary can be shared with chn and families on a subject level.</p>	<p>Class reps to gather feedback from their class parent communities on how much they currently know about the curriculum, and what more they would like to know, so that school have a better understanding on what parents would feel is most useful for them in terms of understanding the school curriculum. Feedback to be shared at the next forum.</p>	<p>Feedback to be shared, discussed and recorded during next meeting</p>
Date of next meeting: 9am Wednesday 12th February 2020			